

**Members Present:** Leighton Price, Alan Zanotti, Chris Pratt, Dick Quintal, Donna Fernandes & Rich Knox

**Members Absent:** Charlie Bletzer

**7:00 pm Call to Order and Public Comment—**

There is no public comment at this time.

**7:01 pm Park Plymouth—**

**Requests—**

**Video cameras and lighting:** The Board discusses a proposal made by Jim Benedict, President of the Downtown Neighborhood Watch, for PGDC to purchase surveillance equipment and handle monitoring in the parking lots. The Board agrees to research costs for additional lighting in lots, because surveillance logistics might be too complex for Park Plymouth to handle. They agree the easier thing to do is to improve lighting in all lots.

**Mr. Zanotti motions and Ms. Pratt seconds for Mrs. McCarthy to investigate lighting costs for all parking lots**

**Passed | 6-0-0**

Mrs. McCarthy will look into costs for creating additional lighting in lots.

**Possible removal of a parking meter at Anna’s Harbor Side:** Anna’s Harborside Grill is a new waterfront restaurant that wants permission to remove a meter space located at a curb cut in front of their establishment so they can create a parking lot on their private property for their customers. They claim the Town has already given them permission to reconstruct a parking lot on their property and remove the curb cut. Mr. Zanotti wants Mrs. McCarthy to research whether the Town has truly given permission and is uncomfortable with removing a meter to construct private parking, especially without discussing it with PGDC first.

**Coordination of striping with updated parking regulations:** Mrs. McCarthy is waiting to hear back from JB about striping Main & Water Street, that she wants to review the scope of work first. Mr. Price asks for a copy of the AFSCME agreement.

**Nelson Park Enforcement:** Melissa Arrighi agreed PGDC could begin enforcement of the Nelson Park lot on Memorial Day weekend and understands staff will issue warning flyers to cars in advance. Mr. Price will speak with Melissa about designating a portion of the lot for Plymouth residents.

**Lot for Sale:** Mrs. McCarthy will call the number listed on the for sale sign located in the lot directly across the street from Nelson Park.

**Phil Chandler from Gage Wiley:** Phil Wants PGDC to create short-term parking spaces in front of the dumpsters in the Middle St lot to accommodate elderly customers. Mrs. McCarthy will investigate where the dumpsters used to be and the disposition of the Union grievance before doing anything.

**Ms. Pratt motions and Mr. Quintal seconds to create a 20-minute parking space in the Middle St lot** **Passed|6-0-0**

**Parking Fund Policy:** The Board discusses comments Mr. Price drafted regarding temporary suspension conditions for this policy.

8:27 pm

**Financial Matters—**

**July 4 Contribution:** Last week the Board approved to donate up to \$5,000.00 to offset costs for town related services for July 4.

**Bills:**

**Joyfly Buzz PR|Marketing**

Administrative Services

May 2012

\$1,245.75

**Mr. Knox and Mrs. Fernandes motion to pay the bill** **Passed|6-0-0**

**America's Hometown Celebration Donation Request:** Olly D'Mecedo submitted a request for PGDC to pay up to \$5,000.00 to pay for town related services at the 2012 America's Hometown Thanksgiving Celebration.

**Mr. Knox motions and Mr. Zanotti seconds to donate up to \$5,000.00 to America's Hometown Thanksgiving Celebration.**

**Passed|6-0-0**

**2011 Audit:** The Auditor completed our 2011 audit yesterday. We still need a Capital Plan, and a new depreciation schedule; there is a discrepancy between Lisa's accounting and Duncan's software reporting. The Draft Management Report will be completed in a few days. This is our 3<sup>rd</sup> year with the auditor so she will ask for a new quote for services.

**Insurance Policies:** Ms. Pratt will try and handle bidding out the insurance policies before she leaves next week. She also received verbal confirmation from our agent saying our policy covers the new equipment, effective March 31.

**Budget:** The Board reviews the preliminary budget.

**Mr. Quintal motions and Mr. Knox motions to approve the preliminary budget.** **Passed|6-0-0**

8:50 pm

**Transportation Center Study:** Mr. Burke, Mr. Price and Mrs. McCarthy will meet with Melissa and our consultant on June 5 to discuss specifics regarding funding for a parking garage.

8:52 pm

**MOA between the PGDC and the Town:** The Board discusses comments Mr. Price drafted for the MOA.

**8:53 pm**      **1820 Courthouse (proposed ULI seminar):** Melissa Arrighi and Leiza Dagher will meet to discuss the next steps for the ULI before setting up a strategy meeting with constituents.

**Betty Anne Tours:** The owner has once again requested Park Plymouth to assign her a parking space in the Memorial Hall Lot so she can conduct her tour business. Mrs. McCarthy spoke with her and said PGDC is not in the position to rent or allocate space at this time, and if she has any questions to please stop by her office to discuss it.

**Courthouse Fire alarm:** Mr. Zanotti asks if PGDC would be open to having someone from PRA talk to us about funding up to \$1,000.00 to pay for annual fire and alarm monitoring in the Courthouse, as they are not allowed to use CPC funding for this type of expense. The Board is not comfortable with this request.

**9:15 pm**      **Ms. Pratt motions and Mr. Knox seconds to adjourn** **Passed | 6-0-0**

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Alan P. Zanotti, Secretary